

### CaSB UNDERGRADUATE MINIMUM GRADE PETITION

Name: \_\_\_\_\_ UID: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Major: \_\_\_\_\_ Concentration/Track: \_\_\_\_\_

Degree Expected Term: \_\_\_\_\_ Pre-Major GPA: \_\_\_\_\_ UD Major GPA (if applicable): \_\_\_\_\_

***Course that I am petitioning:***

<i>Course Number</i>	<i>Grade</i>

**Please attach a written statement explaining why you are requesting to have the above course (with a grade of C- or below) count towards major and/or pre-major requirements. Please include:**

- *the circumstances that led to you being unable to meet the minimum grade requirement.*
- *your reasoning for not wanting to re-take the course.*
- *how you plan to be successful in the major going forward (e.g., what changes are you going to make to ensure future coursework is a C or better, what are you going to do differently?). This should be a significant part of your statement.*

*The attached items (e.g., documentation) are in support of my request (optional):*

\_\_\_\_\_  
\_\_\_\_\_

Initial Here I understand that submission of my request for consideration by the Chair of Computational & Systems Biology IDP does NOT guarantee approval.  
There are some petition requests that are referred to the faculty for recommendation and will take a MINIMUM of 1-2 weeks.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

For Use by Computational & Systems Biology IDP Only

Referred to: _____	Decision (circle one):	APPROVED	DENIED
Notes/Conditions: _____			
_____			
Date: _____	Signature: _____		
Counselor Comments: _____	Petition # _____		